

# **NRRD REGULAR MEETING AGENDA**

**February 1, 2024  
7:00 P.M.**

**Edgerly Island Volunteer Fire Station  
1598 Milton Road  
Napa, CA 94559**

Frank Lagorio, Chair  
Ana Chretien, Trustee  
Mary Finnegan, Trustee  
Richard Newman, Trustee  
Jim Winters, Trustee  
Corey Utsurogi, Counsel

## **GENERAL INFORMATION**

The Napa River Reclamation District Board meets the first Thursday of each month at 7:00 P.M. at 1598 Milton Road, Napa, California 94559. The meeting room is wheelchair accessible.

All materials relating to an agenda item for an open session of a meeting of the Napa River Reclamation District Board of Trustees which are provided to a majority of all of the members of the Board by Board members, staff or the public prior to the meeting will be available for public inspection on or after the time of such distribution, in the office of the Manager, 1501 Milton Road, Napa, California, by appointment. Materials distributed to a majority of all of the Member of the Board of Trustees at the meeting will be available for public inspection at the public meeting if prepared by the member of the Board of Trustees or the Manager after the public meeting if prepared by some other person. Availability of materials relating to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD OF TRUSTEES ON A MATTER ON THE AGENDA** please proceed to the podium, announce yourself to the President and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President or Board.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD OF TRUSTEES ON A MATTER NOT ON THE AGENDA** please proceed to the podium, announce yourself after the President calls for Public Comment. In order that all interested parties have an opportunity to speak, please be brief. Due to the Brown Act the Board of Trustees will not be able to respond to the comments except to the limited extent permitted by Government Code section 54954.2. Time limitations shall be at the discretion of the President or Board.

### **1. Call to Order: Roll Call**

### **2. Approval of Minutes**

Minutes of the December 7, 2023 regular meeting.

### **3. Public Comment**

*In this time period anyone may address the Napa River Reclamation District Board regarding any subject over which the District Board has jurisdiction, but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chairman. As required by the Government Code, no action or discussion will be undertaken on any item raised during this public comment period.*

### **4. Consent Items**

A. Approve claims and payroll paid in December 2023 and January 2024.

### **5. Old Business**

A. Discussion and possible action regarding the possible abandonment by the County of the Brazos Street easement where the volunteer Fire Station resides, and the possible abandonment or quieting of the title of same by the NRRD.

B. Waste removal options for pipe debris on NRRD office grounds. Consideration of bins or trailer.

**6. Administrative and Other Items**

- A. Discussion and possible action to purchase and replace pump and panel #6 that is not working properly.
- B. Discussion and possible action of purchasing extra pumps and panels to have in stock for emergency repairs.
- C. Discussion of increasing petty cash amount as credit card application was denied.
- D. Presentation by Steve & Mary Finnegan regarding historical River data.

**7. NSU Monthly Reports**

- A. Revenue and Expenses Budget vs. Actual Report
- B. NSU Monthly Report

**8. Board Members Reports and Announcements**

**9. Staff Report**

- A. Transfer from old office computer to new one is complete.
- B. Permanent online backup of computer is set up and active.
- C. Digitization of bills is in progress.
- D. Confirmation of digital backup of plan blueprints in progress.
- E. Updating and archiving of office files in progress.

**10. District Board of Trustees Member Future Agenda Items**

**11. Adjournment**

Adjourn to the Board of Trustees next regular meeting on February 1, 2024, at 7:00 p.m.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA RIVER RECLAMATION DISTRICT OFFICE, 1501 MILTON ROAD, NAPA, CALIFORNIA ON 12/04/23, NO LATER THAN 7 PM, SAID TIME BEING AT LEAST 72 HOURS IN ADVANCE OF THE MEETING OF THE BOARD OF TRUSTEES (GOVERNMENT CODE SECTION 54954.2)

Leoni van Sandwyk

---

ACTING SECRETARY TO THE BOARD